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OFFICE OF THE CHANCELLOR

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November 21, 2003

Mr. Perry Raanan, P.E.
4337 Marina City Drive Unit 139ETN
Marina del Ray, CA 90292

California State University Solicitation for Mechanical Review Board Appointment

Dear Mr. Raanan:

The California State University is in the process of establishing a mechanical peer review program to improve the quality of the building mechanical systems built as a part of its systemwide capital program.

The proposed mechanical peer review program will consist of two parts. A Mechanical Review Board (MRB), designed to assist the CSU in improving systemwide programs and procedures and a parallel peer review program targeted to improve the quality of the design of individual capital projects.

Arising out of private sector and campus discussions your name has been suggested for possible appointment. This appointment would involve a moderate commitment of time for board duties, and a larger commitment, that could be selectively delegated, for peer review activities. If selected, we would enter into professional service agreements and provide compensation for your services. Board appointment would provide an outstanding opportunity for professional development, and we expect, a degree of satisfaction in influencing, as you will, a capital improvement program that spans 23 campuses and as of June 2003, had 2.1 billion dollars under active management.

If you would like to pursue this further we would request that you provide a letter of interest and resume for consideration by Tuesday December 9, 2003. A key point is that appointment to the MRB will be extended to individuals, not firms. This invitation is being sent to approximately 13 individuals across the state from whom we envision a board comprised of 5 to 7 members will be selected. Sample scope of services for the MRB and mechanical peer review including sample agreements are attached for your review. We are targeting implementation of this program by mid-January 2004.

Sincerely,

Thomas M. Kennedy
Chief of Architecture and Engineering
Capital Planning, Design and Construction

TMK:lf

cc: Mr. Satinder Gulati, CSU Engineer